

# OHIO ASSOCIATION OF MAGISTRATES

*The Voice of Ohio Magistrates*

4620 Euclid Blvd.

Youngstown, OH 44512

(614) 487-3919

[www.ohiomagistrates.org](http://www.ohiomagistrates.org)

## VENDOR APPLICATION FORM

\_\_\_\_\_  
Name of Vendor

seeks to have a booth to exhibit its product or service at the \_\_\_\_\_ (year)

\_\_\_\_\_ (specify Spring or Fall) Conference of the Ohio Association of Magistrates

from \_\_\_\_\_ a.m. until \_\_\_\_\_ p.m. on \_\_\_\_\_

in consideration of which said vendor agrees to pay the sum of \$250.00.

Please provide a brief description of your product or service or attach a brochure describing same: \_\_\_\_\_

\_\_\_\_\_  
I acknowledge that I am an agent authorized to act on behalf of the Vendor and that I have read the OAM Vendor Policy (copy attached) and agree to its terms on behalf of the above named vendor.

Date \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF VENDOR REPRESENTATIVE

\_\_\_\_\_  
PRINTED OR TYPED NAME

\_\_\_ A check for \$250.00 payable to the OAM is enclosed

\_\_\_ A check for \$250.00 payable to the OAM will be mailed.

## **OAM VENDOR POLICY**

In order to improve, enhance, inform and educate Magistrate in the fulfillment of their duties, the OAM may contract with vendors to present their products or services at Spring and/or Fall Conferences or at any other seminar or event sponsored or promoted by the OAM. The OAM may also permit vendors to sponsor a meal, reception, open house, volunteer project or other similar activity at OAM events, and to discuss their products or serves at a reception, open house, or other activity.

Vendors shall make written application to the President of the OAM using the OAM Vendor Application Form. The current President of the OAM, in consultation with the Executive Committee, OAM Administrator, and with the chairperson(s) of the conference, seminar or event, shall determine whether then vendor is appropriate and the scope of the vendor's activities. The current fee is \$250.00. If approved, the Vendor may display products or services of interest to OAM Members. It shall be responsibility of the Conference Chairperson(s), or their assignee, to decide where the vendor will be located and/or the scope of the vendor's presentation.

If, in the sole judgment of the President of the OAM or the Conference Chairperson(s), the conduct or presentation of the vendor interferes with the conference or event, the vendor, at the request of the President, shall leave the conference immediately. In such an event, the OAM shall not be responsible to refund any sums paid by the vendor.