

Judge Beth A. Smith
Mahoning County Court of Common Pleas
Domestic Relations Division

POSITION: Mediator/Compliance Officer

Department: Mahoning County Domestic Relations Court
Location: 120 Market Street, Youngstown, Ohio 44503
Work Hours: Full-time
Salary: \$80,000.00 annually; salaried/exempt

Benefit Package: As a full-time employee, the chosen candidate will receive fringe benefit options including provisions of health insurance, life insurance, retirement, paid sick leave, and vacation. The court also financially supports training (CLE) hours to maintain licensure. This package is valued up to \$48,000.00 per year.

Qualifications: A law degree and admission to practice law in the state of Ohio. Education and training as a mediator shall comply with Rule 16 of the Rules of Superintendence for the Courts of Ohio.

Job Duties/Responsibilities: Mediate divorce cases involving property division, parenting issues, and spousal support.

Analyze legal documents, including pleadings, filings, decrees, and agreed orders for compliance with court procedures, processes and requirements.

Candidate must possess the ability to research legal issues.

Please submit resume and cover letter by March 17, 2023 via email to:

msalvinocercel@mahoningcountvoh.gov or via regular mail to:

Mahoning County Domestic Relations Court
Mahoning County Courthouse
120 Market Street, 4th Floor
Youngstown, Ohio 44503
ATTN: Michele S. Cercel

Where Children & Families Come First!

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