

**Clermont County Common Pleas Court- General Division**  
**Staff Attorney**

**Posting Start Date:** August 21, 2024

**Posting End Date:** September 11, 2024

**Schedule:** Monday – Friday 8:00am – 4:30pm (40 hrs/week)

**Salary:** \$85,000 - \$90,000 annually plus benefits

**Judge Jason E. Nagel**, Judge-elect of the Clermont County Court of Common Pleas, is accepting applications for the position of Staff Attorney/Magistrate. The position is a permanent one, beginning January 2, 2025, when Judge Nagel takes the Common Pleas bench.

The successful applicant will be an attorney licensed in Ohio with a minimum of four years' experience practicing law.

Superior analytical, research, and writing skills are required. The abilities to work independently and efficiently are also required. The position is full time and requires daily attendance with the potential for some remote work.

The job will most often entail reading and reviewing trial and hearing transcripts, analyzing the facts, researching legal issues, proposing a disposition, and writing a draft decision. Additional duties include interacting with other court staff and filling in for them as necessary, providing legal support to the judge during trials and while in chambers, preparing bench memos and orders, helping the judge with judicial committee assignments, and assisting with the court's administrative duties. Magistrate duties include presiding over mediations and Civil Protection Order hearings. Compliance with the Ohio Code of Judicial Conduct is required. Strong interpersonal and verbal communication skills are preferred. The successful candidate must exhibit the highest standards of excellence and integrity and display, at all times and to all persons, a courteous, professional, and cooperative attitude.

Starting salary range of \$85,000 - \$90,000. The position has a competitive benefits package, including health insurance, paid vacation, and participation in the Ohio Public Employees Retirement System (PERS).

Applications must be received no later than Wednesday, September 11, 2024.

Please attach a cover letter, resume, and writing sample when [applying](#).

Direct questions to Diana Owens (513-732-7394), Court Administrator, Clermont County Court of Common Pleas.